

VAAAHS Research Service

Request to Cost - Share

A VAAAHS cost-share allows use of VA time/effort for a non- VA administered, off-site research project where the only proposed VA activity is the cost-shared effort. The project must fit within the scope of the VA mission, and a clear justification must be provided and approved. If there are additional VA activities on the project, the VA would be considered a performing site, and a PI will need to utilize some VA effort to oversee those VA activities. The Research & Development Committee must first approve a Request to Cost-share as part of a project review, and then a VAAAHS COST SHARE AGREEMENT must be executed prior to the cost-share starting.

Name:

Project Title:

Role on Project:

VA Appointment:

Proposed VA Effort for Cost-Share:

Proposed UM effort on Project:

Is VAAAHS also a performing site (i.e., study activities outside of this cost-share occur at VA)?

Why is a cost-share necessary?

How does the project benefit the mission of the VA?

Please provide overview of your current and recent VA research activities (within 3 years) including any VA funded activities (merit, CDA, etc) and partnered projects with non-VA funding. (attach additional pages as needed)

VAAAHS Research Service
Request to Cost - Share

Do you have any future plans for applying for funding for a VA project?

How will you differentiate VA and non-VA time related to study activities?

Do you have other projects currently or planned for cost-sharing? If yes, what total amount of your VA effort is planned to be cost-shared?

This form must be completed and submitted with a full project application including a human subjects (HS) application if the VA activities constitute HS research.

- A cost share would be considered collaborative research, and the activities engaged in **on VA time** are considered under the purview of VAAAHS and should be fully described in the application.
- The activities of the study not conducted on VA time are not VA research and should not be described in the application outside of the study abstract, or in the non-VA Research section of the collaborative worksheet, if applicable.
- Dual – appointed investigators must document how they will differentiate their UM and VA time and tour related to the study activities.

Version 12.2015